

COORDINATED HUMAN SERVICES TRANSPORTATION PLANNING

CHAIR –SUSAN JOHNSON · VICE CHAIR –RYAN MARSHALL · PLANNING MANAGER –CURT HUTCHINGS

MINUTES

Coordinated Human Services Transportation Planning

Committee Meeting

December 14, 2011 10:00 am

Five County Association of Governments
1070 West 1600 South Bldg B, St George UT

MEMBERS IN ATTENDANCE

Tammy Nay
Ed Rogers
Dennis Broad
Todd Edwards
Carrie Schonlaw
Sherri Dial
Launi Schmutz

REPRESENTING

Cedar Area Transportation System
Dixie Applied Technology College
Department of Workforce Services
Washington County
Five County Association of Governments
Five County Association of Governments
Washington Co. School District

MEMBERS ABSENT

Pam McMullin
Donna Chynoweth
Connie Lloyd
Fayann Christensen
Neal Smith
Roger Bundy
Susan Johnson
Christine Holliday
Ryan Marshall

REPRESENTING

Beaver Co. Senior Citizens Center
Garfield Co. Senior Citizens Center
Iron County Senior Citizen Center
Kane Co. Senior Citizens Center
Southwest Behavioral Center
Washington City
Turn Community, St George
Washington Co. Senior Citizens Center
Sun Tran, City of St George

OTHERS IN ATTENDANCE

Doni Pack
Scott Leavitt

REPRESENTING

Five County Association of Governments
Five County Association of Governments

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I. CALL TO ORDER AND DECLARATION OF A QUORUM

Mr. Scott Leavitt was chosen to act as Chair Pro Temp in the absence of both the Chair and the Vice-Chair. Mr. Leavitt welcomed all present and declared there was not a quorum.

II. APPROVAL OF OCTOBER 26, 2011 MINUTES

Minutes were not voted on due to the lack of a quorum.

III. MOBILITY MANAGER REPORT

Mr. Scott Leavitt updated the Committee on some of his work.

Mr. Leavitt was working hard to schedule a meeting between the insurance heads of Risk Management, the agency used for insurance by government agencies, and other agency heads in order to work out insurance issues. Once shared insurance coverage is worked out, there are many opportunities to coordinate shared transportation

Mr. Leavitt also arranged a public “open house” to advise any interested public about a possible commuter shuttle between St George near Dixie College, out to the facilities at Purgatory Flat and the Gateway Industrial Park in Hurricane. The event was an opportunity to gather public opinion and to satisfy the Title VI requirements of FTA Grant applications.

IV. FTA GRANTS – LETTERS OF INTENT

Ms. Doni Pack inquired as to which agencies had applied for FTA Grant funds. The Letters of Intent were past due and the application deadline was the next day.

Ms. Tammy Nay, the Manager of the Cedar Area Transportation Service (CATS) submitted a Letter of Intent for 5311 funds (rural transit). She would finish her application the following day.

Mr. Leavitt submitted for 5311 funds, along with 5310, 5316, and 5317 in order to pay for the Mobility Management program and projects. Because there were funds available for multiple years, Mr. Leavitt was working on around 20 applications – multiple programs for multiple years. He would also finish the next day.

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Ms. Pam McMullin, the Senior Center Director for Beaver County, decided not to apply as did Ms. Connie Lloyd of Iron County. Ms. Fayann Christensen of Kane County was not present but may have applied for a replacement vehicle. Ms. Donna Chynoweth clarified previously that Garfield County did not need anything. Ms. Susan Johnson may have applied for TURN Community Services. Mr. Ryan Marshall may have applied for 5307 funds, available to urban transit systems.

V. WORKGROUP PROGRESS REPORTS

A. Insurance Issues

Ms. Launi Schmutz and Mr. Leavitt had made contact and were both working to set up the meeting with insurance leadership. Ms. Schmutz admitted to being very busy and was grateful there was a Mobility Manager to help with the insurance issue.

B. Travel Training

Mr. Ryan Marshall was absent, but Mr. Leavitt had an opportunity to meet with him and discuss travel training. It is a much more difficult process than Committee members anticipated, but very important to those it can assist.

C. Bus Shelters

Mr. Leavitt met with Mr. Ed Rogers regarding bus shelters and possible sources of materials. Dixie Applied Technology College has a newly restructured building construction program and could provide the labor to construct bus shelter components.

VI. COA DIRECTOR REPORTS

A. No COA Directors were present to report.

VII. TRANSIT DIRECTOR REPORTS

A. Ms. Tammy Nay, Iron County, CATS

General Operations

Ms. Nay reported that the CATS ridership went up even after a fare increase.

Page | 3

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The wash bay is completed. Of the six bus shelters they purchased, five are in place. The sixth is likely to be placed by the Abbey Inn on State Road.

Mr. Leavitt helped arrange for those needing to do community service hours through the Volunteer Center to clean the bus shelters.

Challenges

The CATS Advisory Board consists of six members, two of whom are being replaced. Also the Cedar City Council will have three new members beginning in January. These changes in leadership can bring about unexpected change. Ms. Nay is hoping they will revisit the Cedar City to Brian Head Feasibility Study in a few years.

VIII. OTHER/NEXT MEETING ITEMS

A. 2012 Schedule

Ms. Pack provided the calendar of meetings for 2012. The meetings will still be held every other month, but will begin in January to accommodate the review and prioritization of FTA applications during the first few weeks of January.

B. Next Meeting

The next meeting will be held January 19, 2011 at 1:00 pm at the Five County Association of Governments

IX. ADJOURN

The meeting was adjourned at 10:50 am.